

Agenda - Q_{weak} Collaboration Meeting

Friday July 17th, 2009 - CEBAF Center Room F113

Chair: S. Page

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|----------------|--|------------------------|
| 8:30am | Meeting Goals & Readiness Review | R. Carlini |
| 8:45 | Welcome and Discussion | "Mont" |
| 9:00 | Report on Lab Activities During "mini-shutdown" | W. Funk |
| 9:30 | Milestones & Project Management Report | G. Smith |
| 10:00 | Commissioning Plan, Manpower and Staffing of Shifts | M. Pitt |
| 10:30 | Coffee Break | |
| 10:45 | Background Studies (moving the bars? & sensitivities) | K. Myers |
| 11:15 | Main Detector Update | D. Mack |
| 11:45 | Tracking System Update | D. Armstrong |
| 12:30 | Lunch | |
| 12:45pm | Institutional Council Meeting | S. Page |
| 2:00 | LH ₂ Target Update | G. Smith |
| 2:30 | Polarized Injector Update | R. Suleiman |
| 3:00 | Parallel Working Group Meetings / Discussions: | |
| | Tracking / Simulations Group / Installation/Slow Controls | F113 |
| | Presentation & Discussion - layout/assembly drawings P. Mederios | |
| | <u>Action Items:</u> | |
| | Continue discussions with Paulo with the aid of his CAD system. | |
| | Meet with Howard Fenker about what gas/mixture each chamber system requires. Present Hall C infrastructure can supply only <u>one</u> gas mixture. | |
| | GEM people from both ISU and LaTech meet with Howard regarding the backup GEM FEE BONUS solution and find out what would be required to make that a realistic "deep" fall back solution. | |
| | Meet with Bill and Hamlet regarding cable requirements & layout. Currently we are planning to recycle heavily from the cables left from G0 and the hypernuclear experiment. | |
| | Slow Controls Issue: Tracking group, the scanner team, the target team and Joe (for the magnet PS), to meet with Steve Wood who has volunteered to be the middleman between our control system needs and the control group headed by Matt Bickley. | |
| | Compton Polarimeter Group | (F224-225) |
| | Detector Group | (Mack's Office) |
| 6:30 | Adjourn | |
| 7:30 | Collaboration Dinner – The Restaurant Fin, 3150 William Styron Square, tel 757-599-5800. The selection has to be from the Fixed Price dinner menu (\$22 to \$29), wine still to be arranged. | |

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Saturday July 18th, 2009 - CEBAF Center Room F113 Chair: R. Carlini

9:00am	Institutional Council Report & Discussion	S. Page
9:30	DAQ Development Report	P. King
10:00	Compton Polarimeter Update	D. Gaskell
10:30	Coffee Break	
10:45	2 Boson Exchange Effects on Q_{Weak}^p at our Kinematics	A. Sibirtsev
11:15	Beam Line Reconfiguration Update	J. Benesch
11:45	Beam Modulations & Sensitivity Measurements	Nuruzzaman
12:15	Lunch	

Saturday July 18th, 2009 - CEBAF Center Room F113 Chair: W. T. H. van Oers

1:45pm	QTor Magnet Coil Repair Work & Shipping to JLab	S. Kowalski
2:15	Magnetic Field Measurements Update	D. Ramsay
2:30	Profile Scanning Detector Update	J. Pan/J. Martin
3:00	Luminosity Monitors / Tungsten "Plug"	J. Leacock/M. Pitt
3:30	Region III – Chamber Fabrication & Testing	J. Leckey
4:00	Region III – Rotator	J. Hoskins
4:15	Coffee Break	
4:30	Region II Chamber Fabrication & Testing	N. Morgan
5:00	Region I - GEM's & Tests	T. Forest
5:15	GEM Electronics / Rotator	K. Grimm
5:30	Infrastructure (dump window, beam line, blocks)	R. Carlini
6:00	Talks, Conferences & Discussion	W. T. H. van Oers
6:15	Closing Remarks and Discussion	(All)
6:45	Adjourn	

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Sunday July 19th, 2009 - CEBAF Center Room F113

Under the assumption that the talks have been posted on the Qweak document server we invite everyone to come and make their suggestions/comments directly to the speakers for Monday's Readiness Review. Last change to have input and make changes!

10:00am Discussion of Talks for Readiness Review (~3:00 hours max)

Description of the Physics Goals and Exp Methodology	R. Carlini
Project Management Structure Overview & Key Milestones	G. Smith
QTor Magnet Assembly and Operation at MIT/Bates	K. Dow
Magnetic Mapping Measurements	D. Ramsay
Q ² Defining & Beam Collimator Systems, & Infrastructure	R. Carlini
Integrating Quartz Detector System & Low Noise Electronics	D. Mack
Tracking Systems: Calibration & Q ² Acceptance Measurements	D. Armstrong
Data Acquisition System & Analysis Plans	P. King
Cryo-Target & Cryogen Requirements	G. Smith
Polarized Injector & Accelerator Performance	M. Poelker
Beamline Instrumentation & Systematics Measurements	K. Paschke
Beamline Construction	J. Benesch
Beam Polarimetry	D. Gaskell
Commissioning Plan, Manpower and Staffing of Shifts	M. Pitt
EH&S Issues & Document Preparation Timetable	R. Carlini
Summary of Collaboration Responses to the Charge	S. Page

1:00pm Adjourn