

Acceptance Check for Pin Holders.

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General Procedures: All pin holders are checked in the construction preparation area. No special handling is needed during this part of the procedure. The check is an overall yes/no on the pin holder with the ability to fix problems encountered during checking.

Training Procedure: New personnel will be shown the posters describing the procedure and asked to carry out the steps under supervision. All work occurs in the prep room and no written documentation of training is maintained.

Caution: None

Safety Issues: None

Q&A Tests: This procedure is a Q&A test to determine if pin holders are acceptable.

Data Recorded: If the number of rejected components exceeds 25/4000, data are recorded.

Parts are bagged in lots of 400 and then sent into the clean room for ultrasound cleaning.

The following activities take place in the clean room and are carried out under standard clean room procedure.

400 pin holders at a time can be cleaned in the ultrasound unit. Once the unit is up to temperature, the pin holders are put in and cleaned for 30 minutes.

Pin holders are removed, rinsed in tap water, then in distilled water.

Pin holders are air dried using filtered air.

Pin holders are packed in clean clear bags with a desiccant packet and then stored in the clean room until ready to use.