

Procurement Department Training Matrix

	Core I Basic Training Requirements (All Buyers/Sub Officers)									Core II Advanced Training Requirements Applicable for Selected Staff														
	Introduction to Business Law (Skillport LAW0101 or equivalent)	Commercial Contracting (Skillport LAW0102 or equivalent)	Government Contract Basics (Skillport en_US_49921_ng or equivalent)	Business Ethics (Skillport HRO 153 or equivalent)	Procurement Planning (Skillport PROJ0601 or equivalent)	Source Selection Techniques (Skillport PROJ0602 or equivalent)	Contract Formation (Skillport CONS0132 or equivalent)	Basic Contract Pricing (ESI PRO-BFW or equivalent)	Basic Contract Administration (ESI Con 112 or equivalent)	Cost and Price Analysis (Skillport Fed 137 or equiv.)	Negotiation Strategies and Techniques	Intermediate/Advanced Source Selection (Best Value)	Intermediate/Advanced Contract Administration	Contract Disputes, Claims Resolution, and Terminations	Design-Build Contracting	Foreign/International Acquisitions	Performance Based &/or Incentive Contracting	Contracting for Services	Construction Contracting	A&E Contracting	IT Contracting	Cost Type Contracting	R&D Contracting	Intellectual Property/Data Rights (Skillport LAW0105 or equivalent)
Carter, Renee	4	2	2	4	2	2	2	2	2	3	3	1	1	3	1	1	1	2	3	1	3	1	1	1
Danforth, Teresa	4	4	4	4	4	4	4	4	4	4	4	4	4	4	3	3	4	4	4	3	4	3	4	
DeChristopher, Albert	4	2	4	4	4	4	4	2	2	3	3	3	3	3	3	3	2	2	3	3	3	3	1	
Leary, Denise	4	2	4	4	2	2	2	2	4	2	2	2	2	2	1	3	3	2	2	2	3	2	3	3
Lloyd, Danny	4	4	4	4	4	4	4	4	4	4	4	2	2	2	3	3	3	4	4	3	4	3	3	4
Polyronakis, Dena	2	3	3	4	3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2
Seeley, Estelle	1	1	1	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Small, Ross	4	4	4	4	2	4	4	4	4	4	4	4	4	4	4	4	3	4	4	4	3	2	3	2
Torres, Melissa	2	2	2	4	2	2	2	2	2	2	2	2	2	2	2	3	3	2	2	2	3	2	3	2
Williams, Sharon	4	4	4	4	2	2	2	2	2	2	2	2	2	2	2	3	3	2	2	2	3	2	3	2
Laney, Mitchell	4	4	4	4	2	4	4	4	4	4	4	4	4	4	4	4	3	4	4	4	3	4	3	2
Waite, Mark	4	4	4	4	2	4	4	4	4	4	4	4	4	4	4	4	3	4	4	4	3	4	3	2
Sample, Katrina	1	1	1	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

1 = Training Not Required For Position	3 = Training Recommended for Development	
2 = Training Required For Position	4 = Training Completed	