

Southeastern Universities Research Association, Inc. Thomas Jefferson National Accelerator Facility

12000 Jefferson Avenue
Newport News, Virginia 23606
(757) 269-5338

SUBJECT: Update of Bidders Mailing List

Southeastern Universities Research Association (SURA), Thomas Jefferson National Accelerator Facility (Jefferson Lab), 12000 Jefferson Avenue, Newport News, VA, 23606, is currently reviewing and upgrading its bidders mailing list.

Your firm is currently listed in our system needing recertification. This will provide you with the opportunity to update the information and expand your areas of interest for future procurement activities at the Jefferson Lab. To assist us in having the most accurate and current data in our computerized system, complete the attached Bidder's Mailing List Application. It is necessary to update this information in writing, once every two years.

The Bidders Application form (SURA FORM 93) is provided to insure proper identification of your firm's specific area(s) of interest and specialization's. While the form is self-explanatory, there are a few areas that we would like to bring to your attention:

- Be sure to include Phone and Fax Numbers, and an E-mail Address if you have one.
- Your firm's point of contact should be clearly identified. This information is essential for insuring that we have a defined individual or department to communicate with on all matters.
- The specific type ownership (Business Classification) should be identified. **Without these codes, you will not be put into the system.**
- Please indicate areas of interest by the group number shown on the attached pages. **Without these codes, you will not be put into the system.** Please check the appropriate blocks on the listing and return it with your application.

Please return the Bidders Mailing List Application at your earliest convenience to:

Ms. Colleen Bartlett
Administrative Coordinator
SURA/TJNAF
12000 Jefferson Avenue
Mail Stop 28A
Newport News, Virginia 23606

Enclosure: Bidders Mailing Application

**Southeastern Universities Research Association Inc.(SURA)
Thomas Jefferson National Accelerator Facility (Jefferson Lab))
12000 Jefferson Avenue, Newport News, VA 23606**

Bidders Mailing List Application

Instructions to Complete This Application are available from the Business Services Dept., Call (757) 269-5338 or E-mail: Bartlett@jlab.org or return by fax to: (757) 269-7057

Name and Address of Company (If Company's Billing Address or Address Where Solicitations Are To Be Mailed Are Different From This Address Check Box and Provide Other Mailing Addresses Below:

Provide Billing Address (If Different Than Address Above)

Provide Solicitation Address (If Different Than Address Above)

Please give at least one contact

Contact Information

Name:

Title:

Telephone Number:

Facsimile Number:

E-Mail Address:

Contact Information

Name:

Title:

Telephone Number:

Facsimile Number:

E-Mail Address:

Business Classification (Check All That Apply):

<input type="checkbox"/> Small Woman-Owned Business Concern	<input type="checkbox"/> Small Business Concern	<input type="checkbox"/> Small Disadvantaged Business Concern
<input type="checkbox"/> Foreign Business	<input type="checkbox"/> Nonprofit Organization	<input type="checkbox"/> Large Business Concern
<input type="checkbox"/> Small Veteran Owned Business Concern	<input type="checkbox"/> HUBZone	<input type="checkbox"/> Institute of Higher Learning

Is your business currently certified with the **Small Business Administration**? Yes No

If Yes, Please supply Re-certification Date:

Certification - I certify that information supplied herein (including any attachments hereto) is correct and that neither applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is now debarred or otherwise declared ineligible by any agency of the Federal Government from making offers for furnishing materials, supplies, or services to the Government, or any agency thereof.

Name and Title of Person Submitting Application.

Date

Please Print:

Title:

Signature:

For Official JLab use only:

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IDENTIFY THE TYPE OF SUPPLIES, SERVICES OR CONSTRUCTION YOU DESIRE TO PROVIDE JEFFERSON LAB BY CHECKING THE APPROPRIATE GROUPS.

SURA PROCUREMENT SOURCE CLASS (PCS) AND SUFFIX

Supply Group (SSF) Index

- Group 01 - Ground Effect Vehicles, Motor Vehicles, Trailers, Cycles
- Group 02 - Tractors
- Group 03 - Vehicular Equipment and Components
- Group 04 - Tires and Tubes
- Group 05 - Engines, Turbines, and Components
- Group 06 - Engine Accessories
- Group 07 - Mechanical Power Transmission Equipment
- Group 08 - Bearings
- Group 09 - Woodworking Machinery and Equipment
- Group 10 - Metalworking Machinery
- Group 11 - Service and Trade Equipment
- Group 12 - Special Industry Machinery
- Group 13 - Agricultural Machinery and Equipment
- Group 14 - Construction, Mining, Excavating, Hwy Maintenance Equipment
- Group 15 - Materials Handling Equipment
- Group 16 - Rope, Cable, Chain and Fittings
- Group 17 - Refrigeration, Air Conditioning/Circulating Equipment
- Group 18 - Safety Equipment and Supplies
- Group 19 - Pumps and Compressors
- Group 20 - Furnace, Steam Plant, Drying Equipment, Nuclear Reactors
- Group 21 - Plumbing, Heating and Sanitation Equipment
- Group 22 - Water Purification and Sewage Treatment Equipment
- Group 23 - Pipe, Tubing, Hose and Fittings
- Group 24 - Valves
- Group 25 - Maintenance Repair Shop Equipment
- Group 26 - Hand Tools
- Group 27 - Measuring Tools
- Group 28 - Hardware and Abrasives
- Group 29 - Prefabricated Structures and Scaffolding
- Group 30 - Lumber, Millwork, Plywood, Veneer
- Group 31 - Construction and Building Materials
- Group 32 - Communication, Detection, Coherent Radiation Equipment
- Group 33 - Electrical Equipment
- Group 34 - Electronic Equipment Components
- Group 35 - Fiber Optics Materials, Components, Assemblies, Accessories
- Group 36 - Electric Wire and Power and Distribution Equipment
- Group 37 - Lighting Fixtures and Lamps
- Group 38 - Alarm, Signal, Security Detection Systems
- Group 39 - Medical, Dental, and Veterinary Equipment and Sales
- Group 40 - Instruments and Laboratory Equipment
- Group 41 - Photographic Equipment
- Group 42 - Chemicals and Chemical Products
- Group 43 - Training Aid and Devices
- Group 44 - Automatic Data Processing Equipment General Purpose (Including Firmware), Software, Supplies, Support
- Group 45 - Furniture
- Group 46 - Household and Commercial Furnishings and Appliances
- Group 47 - Food Preparation and Servicing Equipment
- Group 48 - Office Machines, Text Processing Sys., Visible Record Equip.
- Group 49 - Office Supplies and Devices
- Group 50 - Books, Maps, and Other Publications
- Group 51 - Musical Instruments, Phonographs, and Home Type Radios
- Group 52 - Recreational and Athletic Equipment
- Group 53 - Learning Equipment
- Group 54 - Brushes, Paints, Sealers and Adhesives
- Group 55 - Containers, Packaging, and Packing Supplies
- Group 56 - Textiles, Leathers, Furs, Apparel, Shoe Findings, Tents, Flags
- Group 57 - Clothing Individual Equipment
- Group 58 - Toiletries
- Group 59 - Agricultural Supplies
- Group 60 - Fuels, Lubricants, Oils, and Waxes
- Group 61 - Nonmetallic Fabricated Materials
- Group 62 - Nonmetallic Crude Materials
- Group 63 - Metal Bars, Sheets and Shapes
- Group 64 - Ores, Minerals and Their Primary Products

- Group 65 - Telecommunications Equipment
- Group 66 - Fabricated Metal
- Group 67 - Laundry and Dry Cleaning Equipment
- Group 68 - Rubber Stamps
- Group 69 - Miscellaneous (Please Specify _____)

SURA PROCUREMENT SOURCE CLASS AND SUB-ITEMS

Service and Construction Index

- Group AA - Natural Resources Management
- Group BB - Social Services
- Group CC - Quality Control, Testing, and Inspection Services
- Group DD - Maintenance, Repair and Rebuilding of Equipment
- Group EE - Modification of Equipment
- Group FF - Technical Representative Services
- Group GG - Installation of Equipment
- Group HH - Salvage Services
- Group II - Medical Services
- Group JJ - Professional, Technical, and Management Services
- Group KK - Utilities and Housekeeping Services
- Group LL - Photographic, Mapping, Printing, and Publication Services
- Group MM - Training Services
- Group NN - Transportation Services
- Group OO - Lease or Rental of Equipment
- Group PP - Lease or Rental of Facility
- Group QQ - Maintenance, Repair or Alteration of Real Property
- Group RR - ADP Repairs
- Group SS - Consulting Firms
- Group TT - Temporary Services
- Group UU - Sign Making
- Group VV - Video Recording Services
- Group WW - Laundry & Dry Cleaning Services
- Group XX - Printing
- Group YY - Heavy Equipment
- Group ZZ - Nonresidential Construction
- Group A1 - Highway and Street Construction
- Group A2 - Water, Sewer, and Utility
- Group A3 - Line Construction
- Group A4 - Heavy Construction (Except Dredging)
- Group A5 - Plumbing, Heating, and Air Conditioning
- Group A6 - Painting, Paper Hanging, and Decorating
- Group A7 - Electrical Work
- Group A8 - Masonry and Other Stonewall
- Group A9 - Plastering, Drywall, and Installation
- Group A10 - Terrazzo, Tile, and Marble
- Group A11 - A & E services
- Group A12 - Telecommunication Lines, Equipment Repair, and Installation
- Group A13 - Fabrication Services
- Group A14 - Grounds Maintenance
- Group A15 - Miscellaneous (Please Specify _____)

Do some of the supplies and/or services you offer pertain to or include **Recycled Materials**?

Yes No