



Report Date:

Name of Traveler:

Destination:

Dates of Travel:

FTMS Trip Number:

Abstract (Major highlights, benefits of the travel, results of meetings, including their locations):

Meeting Results:

Information to the safety, health and security of future travelers (Provide this information only when appropriate):

Was there any missing, stolen, or unusual activity involving JLab property, i.e., camera's, portable computers, computer peripherals, pagers, or cell phones. Note basic facts of incidents, names of police departments and officials, and case report numbers.

PLEASE ATTACH ANY ADDITIONAL NOTES IF NECESSARY

Travelers Signature

DATE