

RAM Meeting: Proposal and Discussion

**Will Oren,
for the LSD Team**

May 31, 2012

Day-to-Operations

- **Biweekly Wednesday 1:30 Resource Meeting**
 - **Where:** MCC until renovations begin then???
 - **What:**
 - Glance back on previous 2 weeks,
 - Look ahead next 4-6 weeks w/any change orders
 - Safety performance review
 - Project & resource provider presentations where there are “challenges”
 - **Who:** Work coordinators, Project coordinators, & “Long Shutdown Deputy”

LSD Resource Planning Meeting Agenda

- Glance Back / 2-Week Look Ahead / Change-Control Board (CCB) Report 10 min.
- Safety Report 5 min.
- Project Management Report 5 min.
- Key Service Provider & Project Lead Reports 25 min.
- Special Topics (by request) 5 min.
- Meeting Recap / Parting Shots 5 min.

Shutdown Work Summary EXAMPLE (Proj. Manager)

Organization: 12 GeV - Accelerator Beam Transport

Name: Mike Bevins

Date: 6/6/12

Last Two Weeks

Work That Went Better Than Expected:

- Teardown of East Spreader - including labeling, disconnects and removal

Work That Went Slower Than Expected, Delays, and Issues:

- NA

Ongoing Shutdown Work

Upcoming Work (3-6 weeks from now) (green = no concerns; yellow = some concerns; red = serious concerns)

Project	Status	On Schedule?	Tasks	Comments/Concerns
ER Tear-out	X	Early	Dipole & girder removal finish & Stand tearout begins	Going well
ER Magnet rework	X	Yes	Refurb & machining	First time for machining – start easy and get more complex. Commission machine tool, transportation is an issue – see below.
Girder rebuild	X	Yes	Rebuild & machine	First time but should be straight forward

New Work Requests Requiring Schedule Changes:

- BPM moves for optics considerations (CASA) were not included in the LSD – needs coordination to fit in at the best time with other work

Shutdown Work Summary EXAMPLE (Proj. Manager)

Significant Problems Pending (delays, technical issues, resource issues, scheduling):

- Crane training not scheduled and will stop work by 1 crew (2 staff for 2 days training)
- Lack of carts and trucks has slowed work. - will idle one crew when magnet machining begins
- The alignment guys are always in the way
and they are really picky about what work we do around them. Cry-babies!

Staffing Outlook:

- New staff working well - down one on head count but managing at this time