

**PROGRAM STATUS
FEOSH**

April 30, 2008

<p style="text-align: center;">DOE LINE MANAGEMENT RESPONSIBILITIES</p> <p style="text-align: center;">EO 12196, 29 CFR Part 1960, and DOE Order 440.1B</p>	<p style="text-align: center;">STATUS</p>
<p>Establish and implement a written worker protection program appropriate for the facility hazards.</p>	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, January 30, 2008, establishes program requirements.
<p>Establish written policy, goals, and objectives for the worker protection program.</p>	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, January 30, 2008, establishes program requirements.
<p>Use qualified worker protection staff to direct and manage the worker protection program.</p>	<ul style="list-style-type: none"> • Training and Qualification Program and Individual Development Plans are used to maintain and/or enhance personnel skills.
<p>Assign worker protection responsibilities, evaluate personnel performance, and hold personnel accountable for worker protection performance.</p>	<ul style="list-style-type: none"> • TJSO SOPP-4.10, <i>Functions Responsibilities and Authorities Manual</i>, April 10, 2008, assigns responsibilities. • Annual performance reviews for staff are conducted.
<p>Encourage the involvement of employees in the development of program goals, objectives, and performance measures and in the identification and control of hazards in the workplace.</p>	<ul style="list-style-type: none"> • TJSO staff participates in the development of program goals and objectives and in the identification and control of workplace hazards.
<p>Provide workers specified rights without reprisal. Establish procedures to assure that no employee is subject to restraint, interference, coercion, discrimination, or reprisal for exercising his/her rights under the DOE safety and health program.</p>	<ul style="list-style-type: none"> • TJSO SOPP-2.1, <i>Employee Concerns Program</i>, and TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement.
<p>Implement procedures to allow workers to stop work when they discover employee exposures to imminent danger conditions or other serious hazards. The procedure must ensure that any stop work authority is exercised in a justifiable and responsible manner.</p>	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement.

Inform workers of their rights and responsibilities by appropriate means, including posting the Occupational Safety and Health Protection for DOE Employees Poster in the workplace where it is accessible to all workers.	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement. • DOE employee poster is displayed on the TJSO bulletin board.
Identify existing and potential workplace hazards and evaluate the risk of associated worker injury or illness.	<ul style="list-style-type: none"> • Annual workplace inspections are conducted to identify hazards. • Individual Job Hazard Analyses are completed for each staff member to identify hazards and controls applicable to their work activities.
Implement a hazard prevention/abatement process to ensure that all identified hazards are managed through final abatement or control.	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement. • TJSO SOPP 4.5, <i>Operational Awareness Program</i>, defines method for documenting and tracking corrective actions.
Hazards must be addressed when selecting or purchasing equipment, products, and services.	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement.
Hazard control methods must be selected based on established hierarchy.	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement.
Provide workers, supervisors, managers, visitors, and worker protection professionals with worker protection training.	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement.
Develop and implement occupant emergency plans and procedures, conduct training, and emergency drills according to directives and guidance issued by DOE.	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement. • Emergency drills are held for site office personnel in conjunction with the contractor. Contractor's emergency management program is implemented for the site office staff.
Comply with DOE Order 440.1b and referenced worker protection requirements that are applicable to the hazards at the facility	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement.
Ensure that unannounced worker protection inspections of federal workplaces are conducted at least annually.	<ul style="list-style-type: none"> • TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement. • An annual unannounced FEOSH workplace inspection has been completed, and results have been entered into the ORION tracking system.

Ensure immediate and effective remedial actions are taken for imminent danger situations discovered during worker protection inspections to ensure employees are removed from the hazard or the hazard is eliminated; conduct an inspection as soon as possible after an imminent danger situation has been corrected to ascertain that appropriate actions have been taken to preclude recurrence.	<ul style="list-style-type: none"> TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement.
Ensure that initiators of procurement requests specify therein whether requirements in 10 CFR 851 are to be applied to the resulting awards or subawards.	<ul style="list-style-type: none"> TJSO does not handle procurements.
Ensure that a FEOSH Program Manager/Coordinator is assigned the responsibility for administration of the FEOSH Program and is provided adequate training commensurate with that responsibility.	<ul style="list-style-type: none"> TJSO SOPP-4.10, <i>Functions Responsibilities, and Authorities Manual</i>, addresses this requirement.
Post notices of unsafe or unhealthful working conditions found during inspections.	<ul style="list-style-type: none"> TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement.
Develop a management information system to retain records of occupational accidents, injuries, illnesses, and their causes. An annual summary of injuries and illnesses must be posted for a minimum of 30 days.	<ul style="list-style-type: none"> TJSO SOPP-4.8, Rev 0, <i>Federal Employee Occupational Safety and Health Program Description</i>, addresses this requirement. Annual summary of injuries and illnesses are posted at the TJSO.

ADDITIONAL RESOURCES

None

KEY DOCUMENTS

- TJSO SOPP-4.10, *Functions Responsibilities and Authorities Manual*, December 20, 2007
- TJSO SOPP-4.8 Rev 0, *Federal Employee Occupational Safety and Health Program Description*, January 30, 2008

TJSO ASSESSMENTS

- Annual unannounced workplace assessment completed on March 19, 2008

AREAS OF CONCERN

- No formal program assessment conducted or scheduled.

CONTRACTOR ASSESSMENTS/OVERSIGHT

Not applicable.

PATH FORWARD

- After procedure has been in place for an appropriate period of time, conduct an effectiveness review.

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