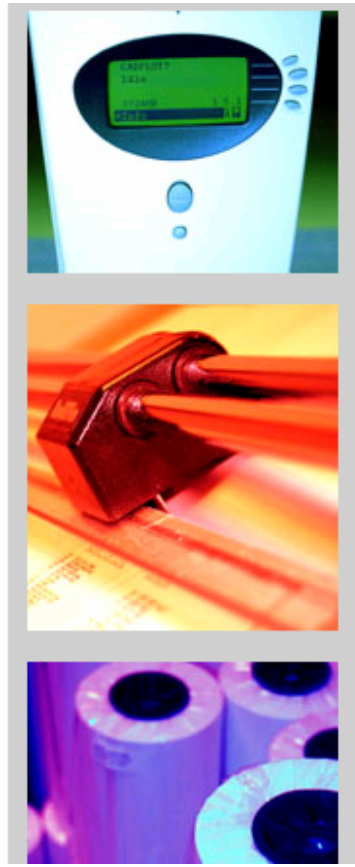
First click the link on the DCG Web page and Set up the New print driver.

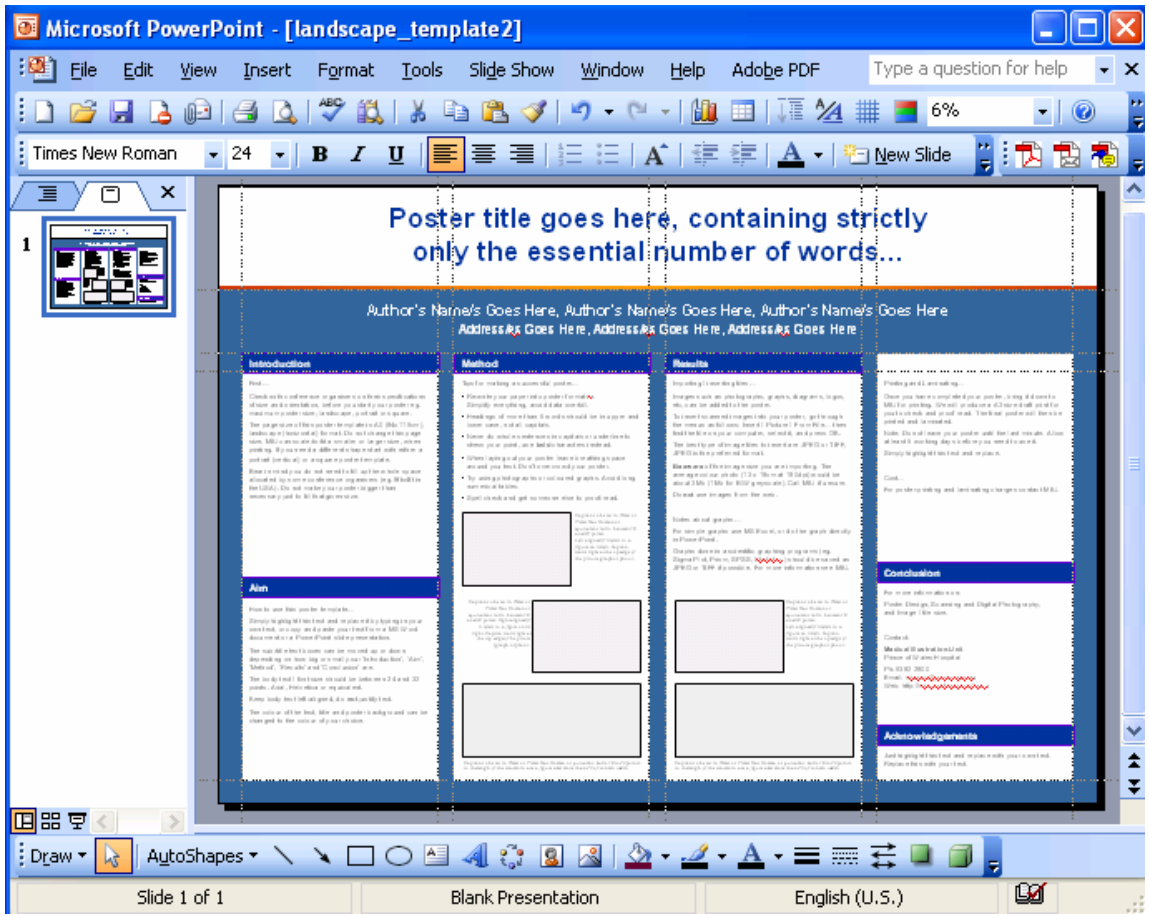
Document Control

Document Control is staffed from 8-5pm. If you need access at any other time call security at 5822. Document Control Group is located in the Applied Research Center, room 225. As a part of Mechanical Engineering Group, the Document Control Group manages and maintains large format printing and copying services for the Lab.

Customer Service Areas
OCE 9600 Large Format Copier/Folder
MEG Drawing Numbering System
MEG Engineering Documents
Document Control Databases
Policies
DCG Staff
Engineering Exec. Information
Cadplot 9 Print Driver Default Setup PC version
Poster Setup for printing

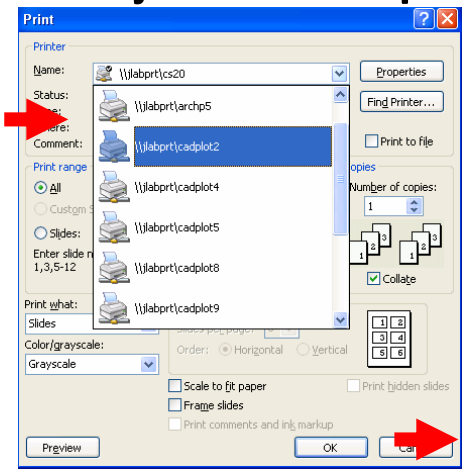


Now open your poster.

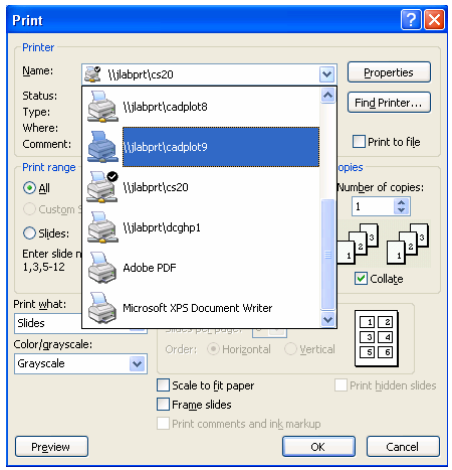


Select your Printer

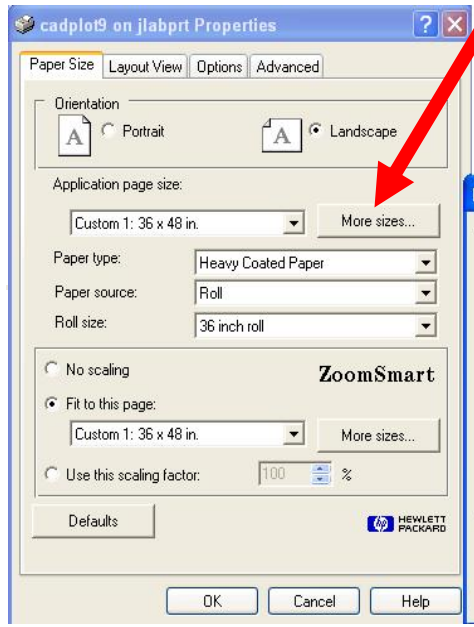
Cadplot 2
is Heavy Coated Bond Paper

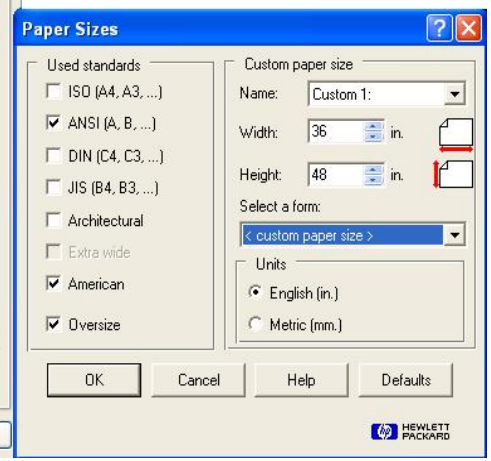


Cadplot 9
High-Gloss Photo Paper

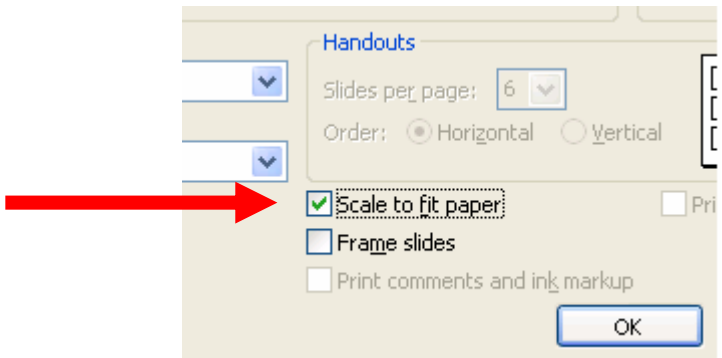


Select More Sizes and put in your custom size



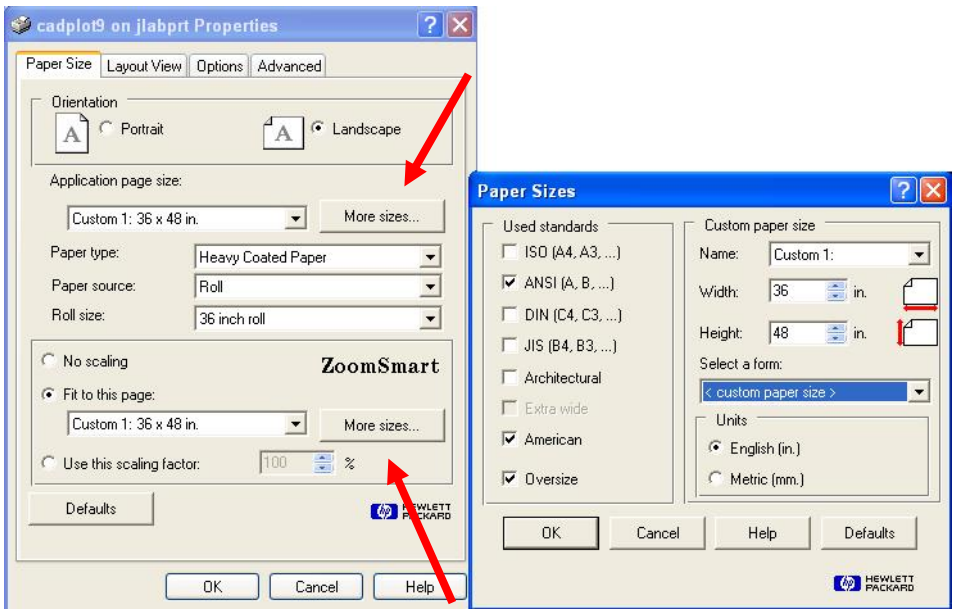


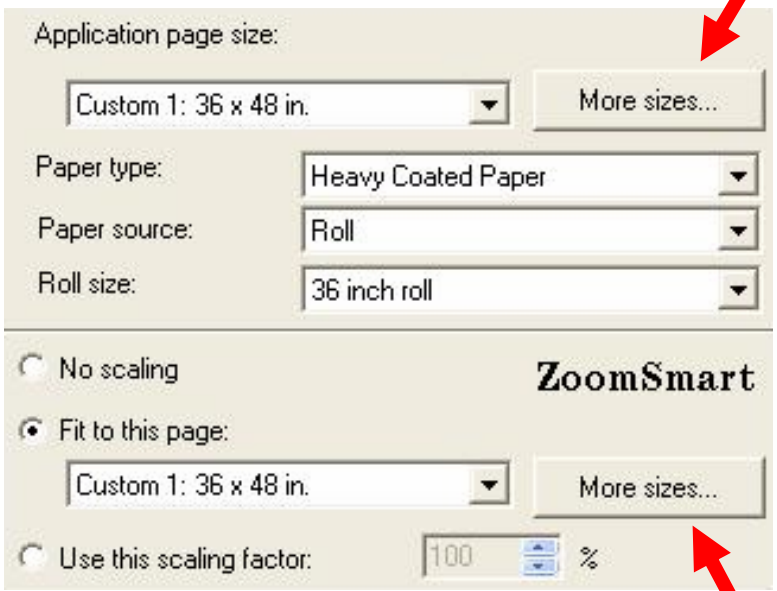
Select Scale to fit paper



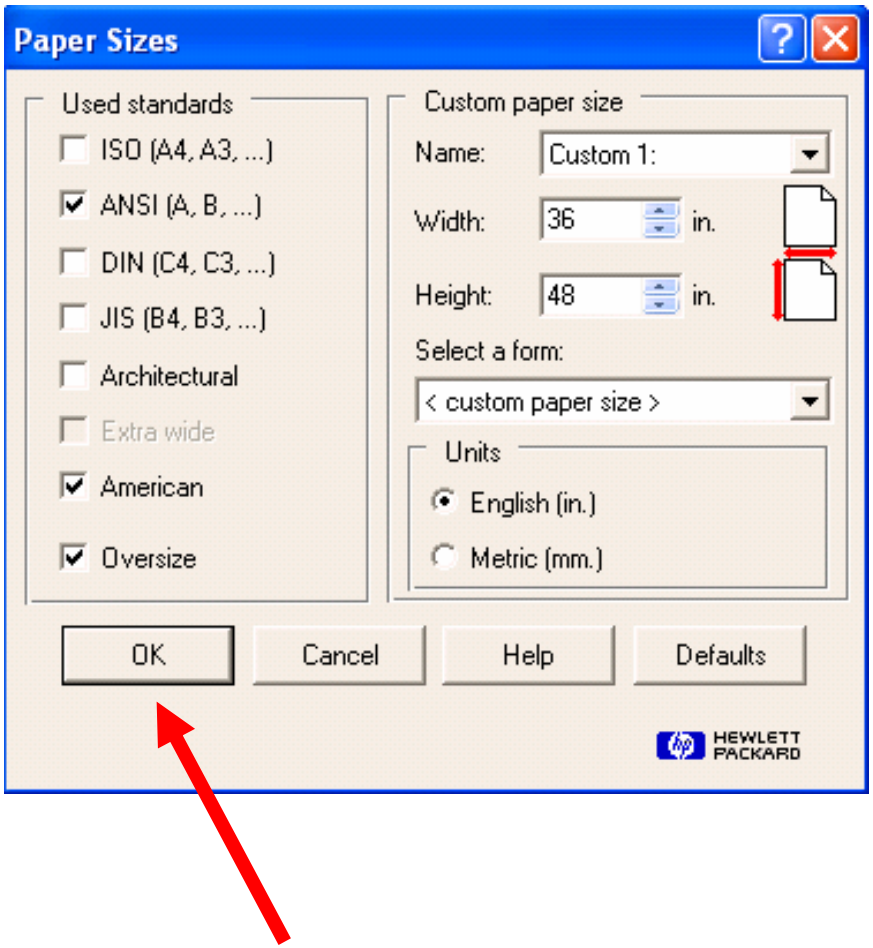
When you select Your custom sizes....

Make sure you change it in Application Page size And Zoom Smart.





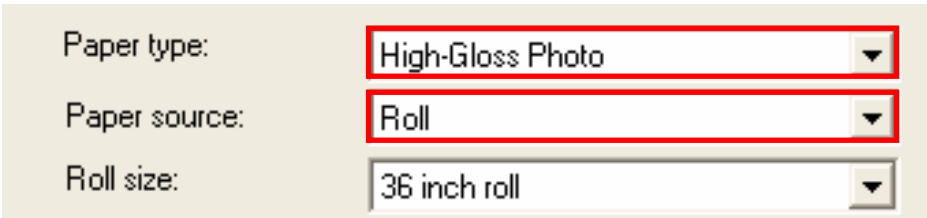
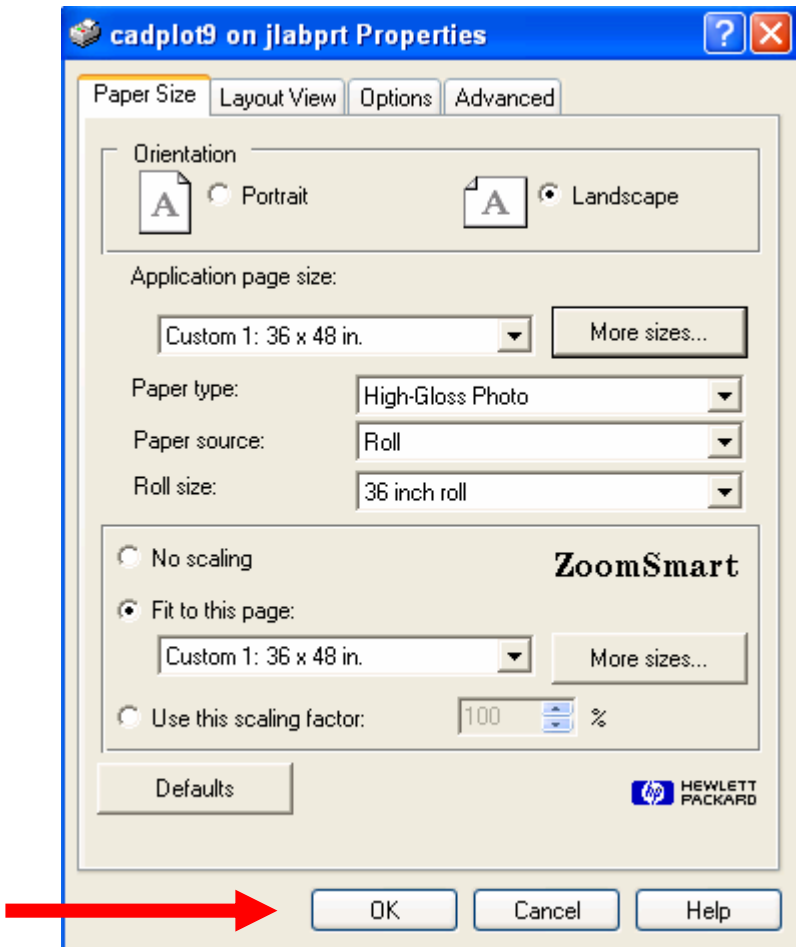
Click OK when you are done Putting in your sizes



REMEMBER

Cadplot 2
Heavy Coated Paper

Cadplot 9
High-Gloss Photo Paper



Click OK when you are done and your print will be submitted