Jefferson Lab
Domestic Loan Agreement

Loan Keyword	1. Control Number	2. Loan Date	3. Expiration Date	4. Page 1 of 1
5. Name, Address, Telephone No. Jefferson Lab:_____ 12000 Jefferson Ave. Newport News, VA 23606		6. Name, Address, Telephone No. (Borrower)		

7. Explain why property is needed: _____

8. IS THIS PROPERTY DEFINED AS "HIGH RISK" BY THE JEFFERSON LAB PROPERTY MANUAL (http://www.jlab.org/fm/property/sensitive.html)? YES _____ NO ✔

9. Item	10. Qty	11. Tag No.	12. Serial No.	13. Description	14. Acq. Cost

Terms and Conditions of Loan

1. The borrower shall:
   a. In case of loss or damage of the property loaned, reimburse Jefferson Science Associates (JSA) at the current price of replacement or repair;
   b. Assume all costs involved in preparation, handling, loading, disconnecting, and transportation from and to JSA;
   c. Use the loaned property only for the purposes specified in this loan agreement;
   d. Agree to indemnify and hold harmless JSA against any and all liability, incidental here to as a result of Borrowers use or possession of the loaned property; and use the loaned property on for the purposes specified in this loan agreement.
2. The above property shall not be modified, loaned, or transferred to a third party without the written permission of the JSA Jefferson Lab Property Manager.
3. The Borrower shall account for, or permit the inspection of, the loaned property by Jefferson Lab after proper notification.
4. This is United States Government Property. Title to the property is vested in and will remain with the United States and the property shall be used only for official purposes. JSA and/or DOE reserve the right to cancel the loan or to recall the loaned property upon 10 days notice.

Agree to Terms: _____
Name **Date**

Requester: _____
JLAB Sponsor **Title** **Date**

Approved By: _____
Department Head **Date**

Approved By: _____
JLAB Property Manager **Date**

Revised 01/11/12

Domestic
Loan Continuation Sheet

ITEM NO.	Qty.	Decription	Serial Number	Property Tag	Cost