

# **Report to the JLab Users Group Board of Directors**

**January 13, 2015**

**Elizabeth L. Lawson  
Chief Governance Officer / Principal JSA/JLab Liaison  
SURA Corporate Secretary  
JSA Board Liaison and Secretary**

## JSA Board of Directors

### Jerry Draayer

President & CEO, SURA  
Owner Representative  
Board Vice Chair

### Taylor Reveley

President, College of William & Mary  
Board Chair

### Paul Branske

President, PAE AT  
Owner Representative  
Board Vice Chair

### William Harvey

President  
Hampton University

### Thomas Appelquist

Professor of Physics  
Yale University

### James Decker

Decker, Garman, Sullivan &  
Associates, LLC

### Elizabeth Beise

Professor & Associate Provost /  
Academic Planning & Programs,  
University of Maryland

### Michael Matteson

Vice President, Infrastructure  
Services, PAE AT

### Emory Chenoweth

Director, Training/Logistics  
PAE AT

### Mehdi Cherqaoui

VP, Finance & MA  
PAE

### Hugh Montgomery

JSA President /  
Jefferson Lab Director

## Compensation

J. Draayer, Chair

## Science Council

T. Appelquist, Chair

## Operations & Safety

M. Matteson, Chair

## JSA Programs

E. Beise, Chair

## Finance & Audit

M. Cherqaoui, Chair

## Relations & Outreach

W. Harvey, Chair

Committee currently reports to both the SURA Board of Trustees and the JSA Board of Directors

- Committee chair is both a member of the SURA Executive Committee and the JSA Board of Directors
- SURA Board appoints a Steering Group, comprised of JSA Directors, SURA Trustees, Users Group past chair, to act for the Committee between meetings
- Ad hoc groups of Committee members, both SURA trustees and non-trustees and user representatives, form to support the work of the Committee
- Committee staff liaison is the chief governance officer of SURA and the Board Liaison to JSA
- JSA is reviewing committee purpose and composition to better align with JSA's governance responsibilities

SURA Director Chair

PAE Director Chair



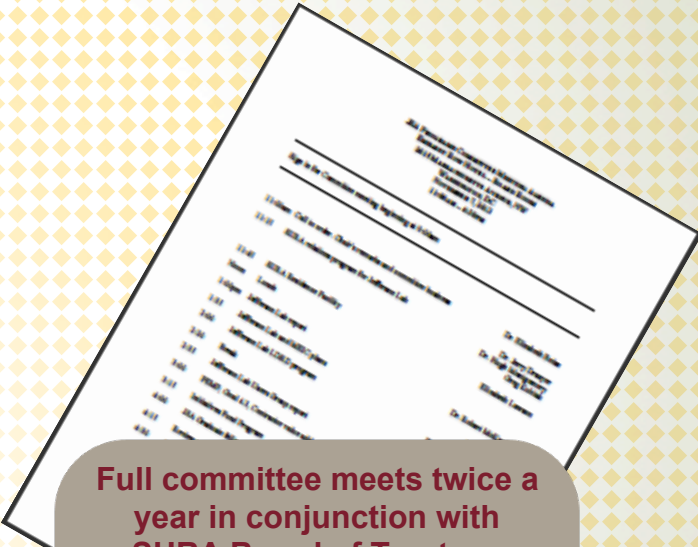
# JSA Programs Committee

Over half of SURA member schools are represented

Arkansas – Catholic – CNU –  
Duke – Florida – Florida  
Atlantic – Florida Tech –  
Florida International –  
Florida State – GMU – GWU –  
Hampton – Houston – Idaho  
State – JMU – Louisiana Tech  
– UMD – MIT – Mississippi –  
Norfolk State – UNC-CH – NC  
State – Ohio U – ODU –  
Regina – Richmond – South  
Florida – Southern Miss –  
Texas A&M – Tulane – UVa –  
Virginia State – W&M

## Steering Group

Elizabeth Beise, Maryland, Chair  
Jerry Draayer, SURA/JSA  
Gerard Gilfoyle, Richmond  
Sebastian Kuhn, ODU  
Hugh Montgomery, JSA/JLab  
Zisis Papandreou, Regina  
Daniel Sober, Catholic  
Elizabeth Lawson, SURA/JSA



Full committee meets twice a year in conjunction with SURA Board of Trustees biennial meetings and SURA awards of Distinguished Friend of Science and Distinguished Scientist honors

Next meeting: April 28 at The University of Georgia, Athens

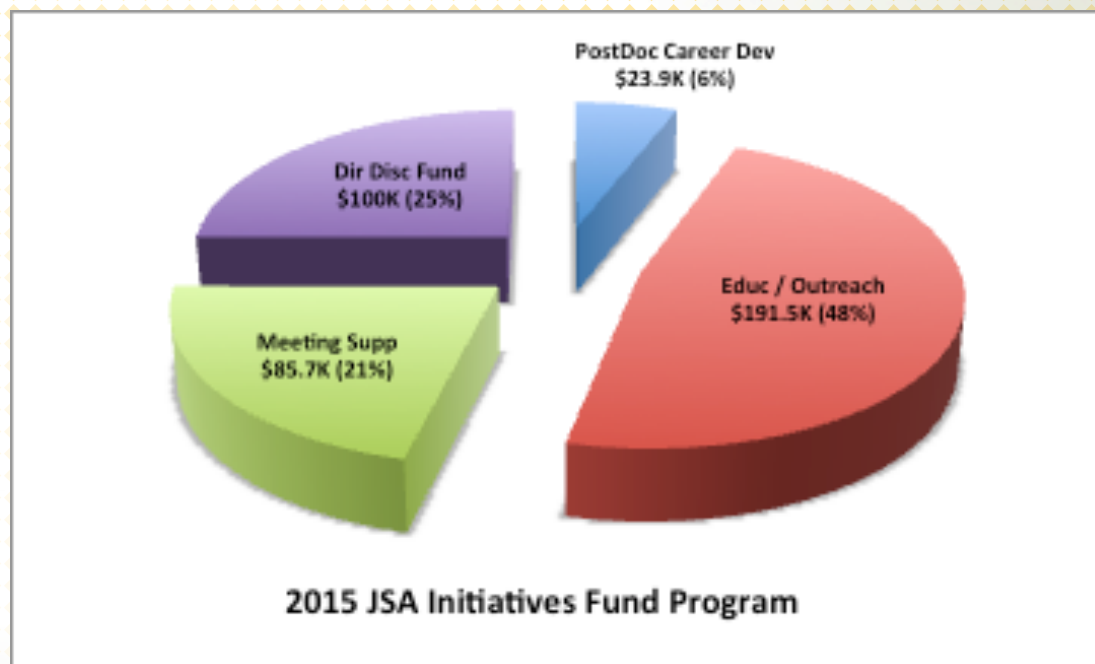
## Responsibilities of the JSA Programs Committee:

- Manage and administer the JSA Initiatives Fund
- Foster relations and communications with users and community stakeholders
- Advise SURA on the management and operation of the Residence Facility
- Monitor performance of SURA as administrative and tax member and owner of JSA

# Manage and Administer the JSA Initiatives Fund Program

**FY2015 IF Program included 31 new awards totaling \$401K, with contributing funds of over \$440K**

- Almost half of funds support education and outreach projects/activities/initiatives
- Over half of program funds (\$217.6K) support users' proposals and remaining funds (\$183.4K) support activities of JLab staff members
- Ten projects receiving IF support for first time, 21 projects continued from prior year
- FY2015 IF Program \$555.9K, including 20 prior year active projects

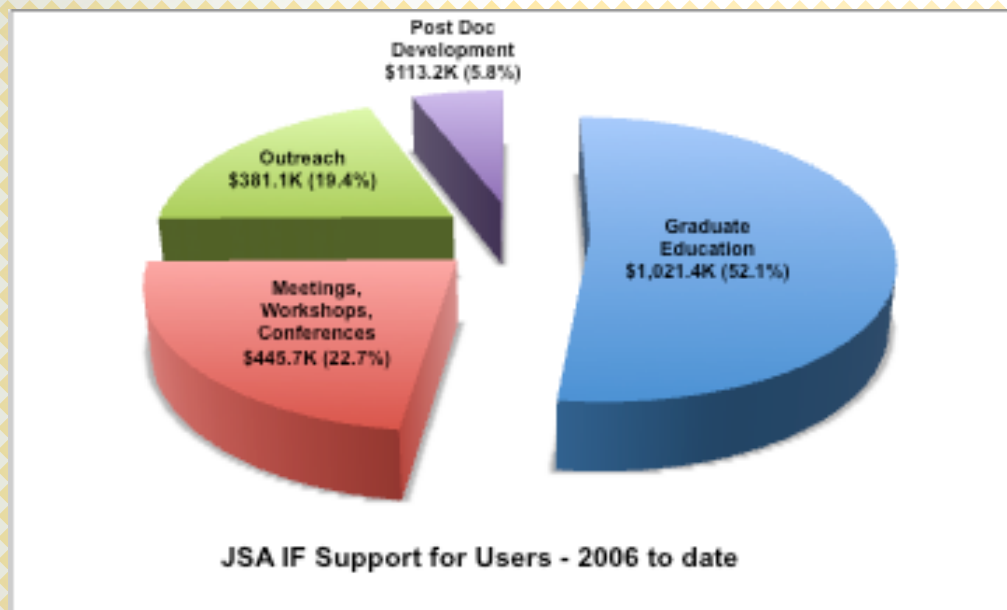


## Evaluation Committee

- Elizabeth Beise, University of Maryland, Chair
- David Armstrong, College of William and Mary
- Gerard Gilfoyle, University of Richmond
- Sebastian Kuhn, Old Dominion University
- Robert McKeown, Jefferson Lab
- Daniel Sober, The Catholic University of America
- Elizabeth Lawson, IF Program Manager



# Support for Lab Users from IF Program 2006-2015



## • Graduate Education

- ~ Graduate Fellowship Program: 1/3 of the 180 fellowships from IF Fund
- ~ Call for proposals for AY15-16 at <http://www.jsallc.org/IF/fellowships.html>, due **Feb. 20**

## • Meetings, Workshops, Conferences

- ~ Over 70 individual meetings supported enabling more successful meetings
- ~ JSA Junior Scientist Travel Support Program provides opportunities for junior scientists to participate in over 2 dozen meetings per year. See <http://www.jsallc.org/IF/IndexJSTF.html>

## • Outreach and Post Doc Development

- ~ JSA Outstanding Nuclear Physicist Award: Call for nominations at <http://www.jsallc.org/IF/15ONPAward.html>, due **Feb. 2**. Award will be presented at annual Users Group Meeting
- ~ Sabbatical/Research Leave Support Program: Call for proposals for AY15-16 at <http://www.jsallc.org/IF/sabbaticals.html>, due **Mar. 2**
- ~ JSA Post Doc Research Grant: 7 awards to post docs at Temple, UVa, Duke, W&M, UNH, U of SC, Argonne. 2015 competition underway, due **Jan. 20**
- ~ Users Group Poster Awards: Poster prizes, Thesis award
- ~ Promising Young Scientist Program: supports career development of post doc researchers affiliated with JLab science program

# FY2016 IF Program

**Assuming JSA owners' commitment to continue the Initiatives Fund Program in FY2016, o/a May 15**

- ~ 06/01/15: Call for proposals issued**
- ~ 07/24/15: Proposals due**
- ~ 08/28/15: First round reviews conducted by Lab management and UG BoD**
- ~ 09/11/15: Evaluation committee review: Evaluation criteria**
  - Intellectual and/or outreach merits of the proposal and/or potential impact on the Lab User community
  - Alignment with and significance to the goals and missions of the Lab
  - Degree of leveraged support and/or matching resources from other fund sources, including Lab funds
    - ~ Proposals for support for meetings, workshops, and conferences should align with the overall interests and mission of the Lab and should be matched by other source(s)
    - ~ For scientific meeting support, proposers advised to discuss availability of matching funds with the Lab Deputy Director for Science
  - Extent to which other means (federal, state, regional, local, or private) to gain the proposed support were considered
  - Proposed evaluation plan to measure success
- ~ 10/09/15: Final evaluation report**
- ~ 10/26/15: Awards announced**
- ~ Post award: JSA debriefs PI's re. proposals (both awards & non-awards)**
  - ~ Relays evaluation comments to PI's to enable better proposals
  - ~ Provides opportunities for PI's to discuss projects to ensure most effective implementation
  - ~ Details about revised proposals are relayed



# Support for Users

## Relations and Outreach Program

Program and strategy supporting science in general and Jefferson Lab and its related and complementary activities in particular.

- Annual commitment includes engagement of relations firms at the federal (Van Scoyoc) and state (Kay Kemper) levels, and SURA's chief public affairs officers and others
- Program also includes effective relationships with DOE officials, local and regional authorities, universities and industry/business leaders



**Residence Facility**

**SURA** provides 42-room guest house on campus for use by Lab visitors and guests, managed and operated on break-even basis, forgoing G&A to hold room rates below GSA lodging per diem.

### FY2014 Operations

- Met 45% occupancy and revenue goals
- Exceeded operating budget due to extra temporary staff to cover peak periods (RIF'ed 1 position early FY2014) and necessary M&R expenses to address aging infrastructure
- Guest satisfaction level continues to be high: **8.5 on 10-point scale**

### FY2015 Operations

- 50% occupancy projection includes modest rate increases effective April 1, 2015
- Upgrading connectivity services in response to frequent comments from guests

