Guidelines and Requirements for High School Students
Wishing to Work on Projects at Jefferson Lab

High school students may only work on projects at Jefferson Lab through one of the following programs:

- Jefferson Lab High School Summer Honors Program (paid internship)
  - http://education.jlab.org/hsapplication/index.html
- Jefferson Lab High School Honors Mentorship Program (unpaid mentorship) –
  - http://education.jlab.org/hsapplication/HighSchoolHonorsMentorship.pdf

A limited number of unpaid mentorships for high school students are occasionally available at Jefferson Lab. Note: All mentorships for dependents of JSA/JLab employees must be approved by the Human Resources Director and the Associate Director of the division in which the student will be mentored (Administrative Manual 203.07).

All mentorships must occur during one of the following time periods:
- **Session I**: Students must begin on the third Monday in September and participate through the third Friday in December (minimum of 5 hours per week; maximum of 20 hours per week).
- **Session II**: Students must begin on the second Monday in January and participate through the first Friday in June (minimum of 5 hours per week; maximum of 20 hours per week).
- **Session III**: Students must begin on the fourth Monday in June and participate through the first Friday in August (40 hours per week).

Students must be **at least 16 years old by the start date of the mentorship**, be **in good academic standing**, and **maintain at least a 3.3 grade point average**. Students who are selected to participate are chosen on the basis of demonstrated skills and merit. School transcripts will be required of all participating students before the start date of the mentorship.

High school students may only be at Jefferson Lab Monday through Friday between 7:00 a.m. and 6:00 p.m. Students may not be on site any other time, including holidays, weekends, or shutdown days.

Please read the cover pages of the internship and mentorship applications for additional requirements and guidelines. Questions? Please email <education@jlab.org>.