# Please fill out this form and submit to:

<https://misportal.jlab.org/doe_safety_workshop_visit_form>

# Unclassified Foreign National Visits & Assignments Questionnaire

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| Welcome to Department of Energy, Headquarters! We are looking forward to your visit or assignment with us. In order to comply with our security requirements and ensure that your time with the Department of Energy goes smoothly we need to obtain some information from you prior to your arrival. Please take a few minutes to provide the information requested below for each member of your party that is not a U.S. citizen and then return the form(s) to your host. Please be sure to comply with the deadlines your host has communicated to you for returning this form. |
| Part 1: Completed by Visitor Please complete all questions below, as applicable. See listing of requested documents at end. |
| 1 | Given Name (exactly as it appears on passport) |                  First Middle Last  |
| **2** | **Gender** | **[ ]  Male** **[ ]  Female** |
| **3** | **Are you currently in the United States?** | **[ ]  Yes [ ]  No**  |
| **4** | **Are you Currently a Legal Permanent Resident (LPR) Immigrant Alien of the U.S.?**  | **[ ]  Yes (go to question 5) [ ]  No (skip question 5)** |
| **5** | Immigration & Naturalization **(INS A#) Number and Expiration Date** | **INS A#:       Expiration Date:** |
| **6** | **Visa Number and Expiration Date****(This is the Form I-94 number; if J-1 or F-1 visa, see IAP-66/DS-2019 or I-20, respectively, for expiration dates)** | **I-94 Number:** **Valid Until Date:**  |
| **7** | **What is the U.S. Visa Type you will have/require upon arrival in U.S. for this visit, assignment, or employment?** | **[ ]  A2** **[ ]  H1 [ ]  TN [ ]  F1 [ ]  J1 [ ]  B1 [ ]  O-1** **[ ]  E2****[ ]  Visa Waiver Business (VWB)** **[ ]  Other:** **[ ]  Employment Authorization Document (EAD) Number and Expiration date:**  |
| **8** | **Passport Number and Expiration Date (mm/dd/yyyy)** | **Passport Number:** **Expiration Date:**  |
| **9** | **What Country is identified on your passport as issuer?** |  |
| **10** | **Primary Citizenship (Citizenship admitted to United States)** |  |
| **11** | **Dual Citizenship (if any)** | **[ ]  Yes** **[ ]  No**  **If yes, what Country?**  |
| **12** | **Birth Date****(mm/dd/yyyy)** |  |
| 13 | City/Country of Birth |       |
| **14** | **Institution or Company Name and Country of Employer** |  |
| **15** | **Title/Position** |  |