

## DSG-EIC DIRC Meeting

**Date: September 18, 2023**

**Time: 2:00 PM – 2:30 PM**

*Attendees: Aaron Brown, Brian Eng, George Jacobs, Greg Kalicy, Tyler Lemon, Marc McMullen, and Beni Zihlmann*

### **1. Shipping crates for quartz bars**

1. Air shocks, cushioning and latched hinges need to be added
2. Facilities work request will be submitted for crate modifications

### **2. EEL 108 laser test area setup**

*George Jacobs, Greg Kalicy, Tyler Lemon, Marc McMullen, Jennifer Williams*

1. NPS cableway has been removed from the cleaning station area
2. Window in laser area will be blacked out using paint
3. DSG is investigating best way to deal with light from room's exit sign
4. Facilities Management work request submitted to install cable channel around the room
  - Received response requesting we buy the cable channel and facilities' technician will install it
  - Tyler Lemon will order parts
5. Facilities Management work request submitted to install fresh-air intake
  - Received response requesting we buy parts and facilities' technician will install it
6. Requested expert key for system be added to EEL Keywatcher box
  - Key is on hand
  - Keywatcher box and key fob needs to be programmed to accept new key
  - Facilities Management work ticket submitted