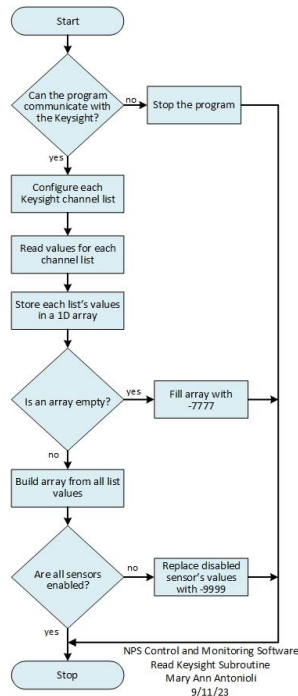


Documentation of Projects

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One of my responsibilities for the Detector Support Group is to assist with documentation of all group projects. In this role, I make diagrams and flowcharts in Visio that are often used in Notes, review and edit all project meeting minutes and talks posted to the website, compile and edit a weekly project report, and format, lay out, and edit all Notes.

This month, six Notes were posted to our website. Visio drawings were made of the wiring of a power supply box for NPS, a diagram of the Phoebus alarm system test for DIRC, six software flowcharts for NPS, and revisions to two Phoebus alarm system drawings. A flowchart for the NPS software that reads the Keysight measurement unit is shown below.



- **Responsibilities includes documentation of projects**
- **Created drawings and flowcharts, edited meeting minutes, talks, reports, and Notes**