

How to find a Permit

Facilities maintains records of the following permits:

- 1) Dig and Blind Penetration Permits
- 2) Work Permits
- 3) Hot Work Permits

They can be located for different buildings for selected period of time as follow:

Dig and Blind Penetration Permits

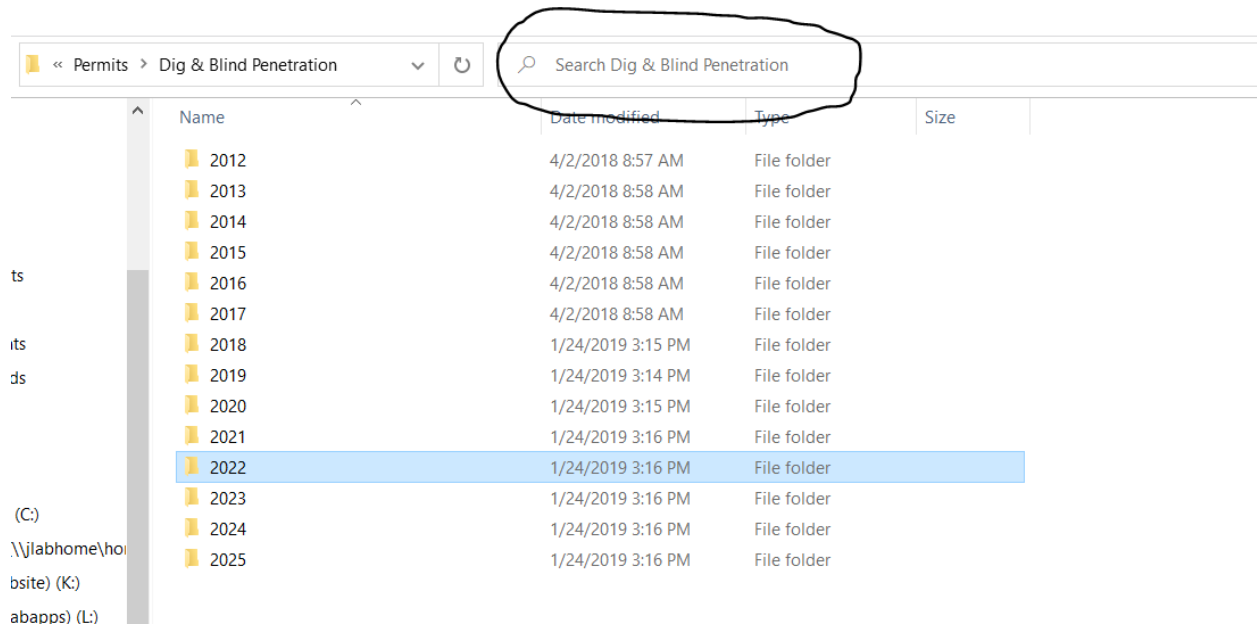
These permits are found on the M:drive at:

M: Facilities/Master Documents/Permits/Dig and Blind Penetration.

The search can be done for any building for a particular year or for all years starting from FY 2012 to the present.

Go to the search box in the upper right corner called "Search Dig & Blind Penetration" and enter the building number using a "B" then the building number (like B12 for CEBAF Center)

The system will search the permit folders for the selected building and displayed each permit for that building on the screen.

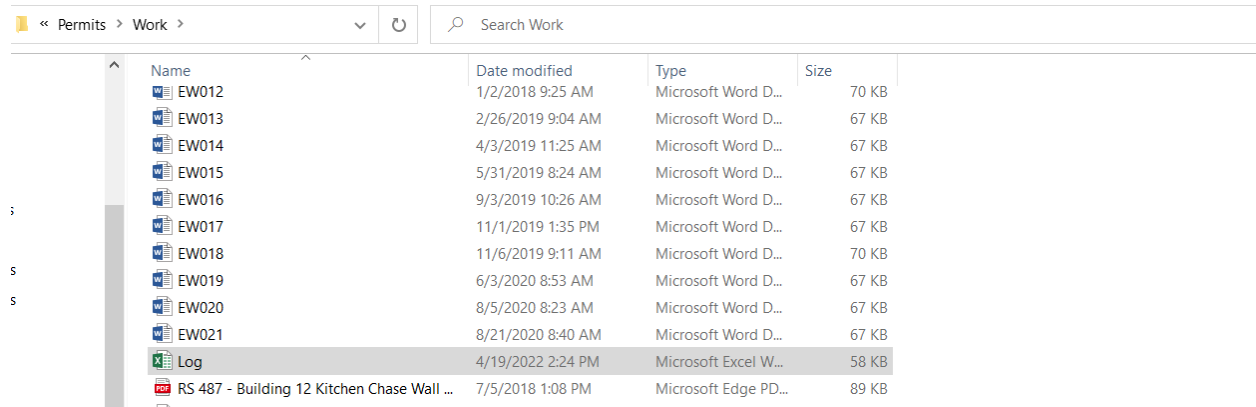


Work Permits

These permits are found on the M:drive at:

M: Facilities/Master Documents/Permits/Work.

Open up the excel file named “Log”



and sort the on columns B and G. Column B to obtain building locations and column G for the time frame of the permit. Use column C “Work Permit Number” to find the work permit number you are looking for. All permits are found in the same folder and saved by the permit number.

B	C	D	E	F	G	H
Location	Work Permit Number	Subcontractor	TR	Project Description	Start Date	Completion Date
B101	RS594	Shoreline Industries, Inc	Russ Fries	Hall A Landslide	8/4/2021	9/3/2021
B12	RS595	W.R. O'Neil	Corry Smith	Hot Aisle Containment Electrical Tie-ins	8/5/2021	8/31/2021
B8	RS596	Gibson Industrial	Tom Renzo	CHL First Floor Grating Installation	8/24/2021	8/31/2021
B28	RS597	Shoreline Industries, Inc	Corry Smith	Occ Med Renovation	8/27/2021	9/30/2021
B8	RS598	Mechanical Resources Inc	Matt Winkel	Installation of CHL A/C unit	9/15/2021	10/1/2021
B1	RS599	BFPE	Tom Renzo	Install 4 Duct Detectors on Linac AHU's	10/4/2021	10/22/2021
B2	RS599	BFPE	Tom Renzo	Install 4 Duct Detectors on Linac AHU's	10/4/2021	10/22/2021
B104	RS600	Avis Electric Company	Matt Winkel	ESRII - REPLACE DDC CONTROLS	11/12/2021	11/19/2021
B58	RS601	Southern Material Handling	Tom Renzo	Install Cryo Assembly Rail & Alignment Piers in bldg 58	11/17/2021	11/24/2021
B104	RS602	Shoreline Industries, Inc	Scott Thompson	Bldg 104 (ESR II) Core Drill Wall	12/16/2021	12/23/2021
B51	RS603	Shoreline Industries, Inc	Russ Fries	Guard Station Disabled Access Turnstile: new sidewalk, card reader, new swing gate	12/23/2021	2/28/2022
B104	RS604	AllCon, Inc	Russ Fries	turnstile, new perimeter fence, remove existing fence, patch concrete	12/27/2021	6/30/2022
B12	RS605	Shoreline Industries, Inc	Russ Fries	Installation of new control room for ESR2	2/22/2022	3/22/2022
B12	RS605	Shoreline Industries, Inc	Russ Fries	B12 A110 Renovations	2/22/2022	3/22/2022
B98	RS606	Warwick Mechanical Group	Tom Renzo	PICV Installation	3/21/2022	8/31/2022
B8	RS607	Shoreline Industries, Inc	Russ Fries	Installation of N2 Dewar West of CHL bldg #08	4/1/2022	4/30/2022
B12	RS608	Shore Communications	John Riebeck	Install Fiber optic cable through Manholes at Bldg 12 and accelerator area to Bldg 52	4/4/2022	4/9/2022
B8	RS608	Shore Communications	John Riebeck	Install Fiber optic cable through Manholes at Bldg 12 and accelerator area to Bldg 52	4/4/2022	4/9/2022
B12	RS609	Warwick Mechanical Group	Jason Willoughby	B12 - Hot Aisle Containment	4/18/2022	6/30/2022

For Hot Work Permits

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