Report to the JLab Users Group Board of Directors

January 13, 2015

Elizabeth L. Lawson
Chief Governance Officer / Principal JSA/JLab Liaison
SURA Corporate Secretary
JSA Board Liaison and Secretary
Committee currently reports to both the SURA Board of Trustees and the JSA Board of Directors
• Committee chair is both a member of the SURA Executive Committee and the JSA Board of Directors
• SURA Board appoints a Steering Group, comprised of JSA Directors, SURA Trustees, Users Group past chair, to act for the Committee between meetings
• Ad hoc groups of Committee members, both SURA trustees and non-trustees and user representatives, form to support the work of the Committee
• Committee staff liaison is the chief governance officer of SURA and the Board Liaison to JSA
• JSA is reviewing committee purpose and composition to better align with JSA’s governance responsibilities
JSA Programs Committee

Over half of SURA member schools are represented

Steering Group
Elizabeth Beise, Maryland, Chair
Jerry Draayer, SURA/JSA
Gerard Gilfoyle, Richmond
Sebastian Kuhn, ODU
Hugh Montgomery, JSA/JLab
Zisis Papandreou, Regina
Daniel Sober, Catholic
Elizabeth Lawson, SURA/JSA

Responsibilities of the JSA Programs Committee:
• Manage and administer the JSA Initiatives Fund
• Foster relations and communications with users and community stakeholders
• Advise SURA on the management and operation of the Residence Facility
• Monitor performance of SURA as administrative and tax member and owner of JSA

Full committee meets twice a year in conjunction with SURA Board of Trustees biennial meetings and SURA awards of Distinguished Friend of Science and Distinguished Scientist honors
Next meeting: April 28 at The University of Georgia, Athens
Manage and Administer the JSA Initiatives Fund Program

FY2015 IF Program included 31 new awards totaling $401K, with contributing funds of over $440K

- Almost half of funds support education and outreach projects/activities/initiatives
- Over half of program funds ($217.6K) support users’ proposals and remaining funds ($183.4K) support activities of JLab staff members
- Ten projects receiving IF support for first time, 21 projects continued from prior year
- FY2015 IF Program $555.9K, including 20 prior year active projects

Evaluation Committee
- Elizabeth Beise, University of Maryland, Chair
- David Armstrong, College of William and Mary
- Gerard Gilfoyle, University of Richmond
- Sebastian Kuhn, Old Dominion University
- Robert McKeown, Jefferson Lab
- Daniel Sober, The Catholic University of America
- Elizabeth Lawson, IF Program Manager
Support for Lab Users from IF Program
2006-2015

• Graduate Education
  ~ Graduate Fellowship Program: 1/3 of the 180 fellowships from IF Fund
  ~ Call for proposals for AY15-16 at http://www.jsallc.org/IF/fellowships.html, due Feb. 20

• Meetings, Workshops, Conferences
  ~ Over 70 individual meetings supported enabling more successful meetings
  ~ JSA Junior Scientist Travel Support Program provides opportunities for junior scientists to participate in over 2 dozen meetings per year. See http://www.jsallc.org/IF/IndexJSTF.html

• Outreach and Post Doc Development
  ~ JSA Outstanding Nuclear Physicist Award: Call for nominations at http://www.jsallc.org/IF/15ONPAward.html, due Feb. 2. Award will be presented at annual Users Group Meeting
  ~ JSA Post Doc Research Grant: 7 awards to post docs at Temple, UVa, Duke, W&M, UNH, U of SC, Argonne. 2015 competition underway, due Jan. 20
  ~ Users Group Poster Awards: Poster prizes, Thesis award
  ~ Promising Young Scientist Program: supports career development of post doc researchers affiliated with JLab science program
FY2016 IF Program

Assuming JSA owners’ commitment to continue the Initiatives Fund Program in FY2016, o/a May 15

~ 06/01/15: Call for proposals issued
~ 07/24/15: Proposals due
~ 08/28/15: First round reviews conducted by Lab management and UG BoD
~ 09/11/15: Evaluation committee review: Evaluation criteria
  • Intellectual and/or outreach merits of the proposal and/or potential impact on the Lab User community
  • Alignment with and significance to the goals and missions of the Lab
  • Degree of leveraged support and/or matching resources from other fund sources, including Lab funds
    ~ Proposals for support for meetings, workshops, and conferences should align with the overall interests and
      mission of the Lab and should be matched by other source(s)
    ~ For scientific meeting support, proposers advised to discuss availability of matching funds with the Lab Deputy
      Director for Science
  • Extent to which other means (federal, state, regional, local, or private) to gain the proposed support were considered
  • Proposed evaluation plan to measure success

~ 10/09/15: Final evaluation report
~ 10/26/15: Awards announced

~ Post award: JSA debriefs PI’s re. proposals (both awards & non-awards)
  ~ Relays evaluation comments to PI’s to enable better proposals
  ~ Provides opportunities for PI’s to discuss projects to ensure most effective implementation
  ~ Details about revised proposals are relayed
Support for Users

SURA provides 42-room guest house on campus for use by Lab visitors and guests, managed and operated on break-even basis, forgoing G&A to hold room rates below GSA lodging per diem.

**FY2014 Operations**
- Met 45% occupancy and revenue goals
- Exceeded operating budget due to extra temporary staff to cover peak periods (RIF’ed 1 position early FY2014) and necessary M&R expenses to address aging infrastructure
- Guest satisfaction level continues to be high:
  8.5 on 10-point scale

**FY2015 Operations**
- 50% occupancy projection includes modest rate increases effective April 1, 2015
- Upgrading connectivity services in response to frequent comments from guests

Relations and Outreach Program
Program and strategy supporting science in general and Jefferson Lab and its related and complementary activities in particular.

- Annual commitment includes engagement of relations firms at the federal (Van Scoyoc) and state (Kay Kemper) levels, and SURA’s chief public affairs officers and others
- Program also includes effective relationships with DOE officials, local and regional authorities, universities and industry/business leaders